



NORCOR

CORRECTIONS FACILITIES

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NORCOR

Board of Directors

Minutes of the Board Meeting

August 15, 2019

1.0 PRELIMINARY BUSINESS:

PRESENT: **Board Members:** Bob Benton- Hood River County Commissioner, NORCOR Board Chairman; Kathy Schwartz- Wasco County Commissioner, NORCOR Board Vice-Chair; Lane Magill- Wasco County Sheriff, NORCOR Board Secretary; Tom McCoy- Sherman County Commissioner; Sherrie Wilkins – Gilliam County Commissioner; Amber DeGrange- Sherman County Juvenile Director
Oversight: Juvenile Director Overseeing Detention Facility: Molly Rogers- *Wasco County Youth Services Director*; Sheriff Overseeing Corrections Facility: Brad Lohrey- *Sherman County Sheriff*

Quorum was determined and the Board Meeting was called to order on August 15, 2019 @ 10:03 AM by Bob Benton, Chairman. No conflicts of interest were determined. Kathy Schwartz added Legislative update to the agenda.

Tom McCoy made a motion to accept the minutes from the July18, 2019 Board Meeting. Kathy Schwartz seconded the motion.

Vote: The motion passed with unanimous approval.

- **1.6 public comment on scheduled items** – Brian Stovall, Teresa Hepker and Connie Krummrich gave public comment regarding agenda items.

2.0 BUSINESS ITEMS:

- **2.1- Adult Oversight Administration** – Lane Magill presented the Sheriff’s Oversight Board recommendation regarding the Adult Corrections Sheriff’s Job Description. Sheriff Brad Lohrey discussed the process and changes that were made to the job description. Tom McCoy inquired why the requirement that this position reports to the NORCOR Board of Directors was removed from the job description and changed to ‘reports to the Sheriff’s Board’. The Board Chair recommended that the line be changed back to “Reports to the NORCOR Board of Directors”. Kathy Schwartz questioned if a job description is really appropriate for someone who is not an employee. Bob Benton stated that he feels there should be some kind of relationship between the individual and/or a contract with the designee’s individual County. Since the County in question does not want a contractual agreement and the Sheriffs do not want an employee relationship, this issue needs to be resolved. It was suggested that the legal counsel could research what the best solution might be.

Sheriff Lane Magill stated that the opinion of the Sheriff's Board is that if the designee Administrator of Adult Corrections would be compensated by either a contract or employee relationship it would create an ethical and optical issue. It is a constitutional and statutorial requirement for the County Sheriffs to provide NORCOR Corrections oversight. Additional compensation outside of their compensation as an elected official is not part of their conversation. Chairman Benton requested that legal counsel research and present several compensation options to the Board at the next Board Meeting. Kathy Schwartz stated she would also like to know if there would be any legal issues to any Sheriff being compensated outside of their County's compensation as that County's elected official. Amber DeGrange stated that there are other duties that sheriffs get additional compensation for, such as running a work crew and adult probation, that might set a precedent for the compensation issue, and further that administration had already vetted the ethics piece through the Oregon Ethics Commission and they found no issue with it. Amber also raised a question as to whether the goal was for the Juvenile Detention Administration and Adult Correction Administration positions to mirror one another. This item will be added to the agenda on the next board meeting.

- **2.2 Contract Index**– Dan Lindhorst presented the Index (see attached). Kathy Schwartz made a motion that until NORCOR Board has finalized a purchasing policy, that the board direct staff to present contracts for review to the Board Chair. Discussion that the Board Chair will determine if it needs to be presented to the whole NORCOR Board and if not the Board Chair will sign said contract. Lane Magill seconded the motion.

Vote: The motion passed with unanimous approval

- **2.3 Financial Statements** – June 30, 2019 – The Board request 19-20FY year to date fiscal information be presented at the next board meeting.
- **2.3 Change in Banking Services** – The Board agreed by consensus to allow NORCOR to research the best option available for banking services.

3.0 Reports and Discussion :

- **3.1 Juvenile Director Committee Report** – Director DeGrange reports that in the interest of time with a full agenda, she will defer updates to the next meeting unless anyone has specific questions.
- **3.2 Sheriff Committee Report** – Sheriff Brad Lohrey and Jail Commander Lindhorst presented the possibility of housing revenue from Wheeler County. Once the contract has been through legal review it will be presented to Chair Benton for signature. NORCOR has had the same Medical Director Vern Harpole, MD, for many years and he retired July 31;NORCOR has hired Chardonnay Vance MD, PHD to take his place as NORCOR's Medical Director.

4.0 Work Session

- **4.1 By-Laws** - Molly Rogers presented the updated By-Laws with the recommended changes from the last board meeting; once all the By-Law changes are complete she will bring them in their entirety to the Board for approval. The Board will discuss By-Laws Article 4, Article 5, and Article 6 at the next meeting and members are encouraged to review them in advance and make suggestions to Molly as the point person.
- **4.2- Legislative Update**- Kathy Schwarts presented an update on the possibility of getting state legislative funding for NORCOR.

Next Board Meeting – October 24, 2019 Work Session.

5.0 EXECUTIVE SESSION: ORS 192 (2)(b) Labor Negotiations

- ***5.1 Executive Session in accordance with ORS 192.660(2) (d) Labor Negotiations-*** The board was called out of regular session and entered into executive session. 11:40 AM.
- ***5.2 Return from Executive Session – if deemed necessary/appropriate, make decisions regarding the subject matter addressed during Executive Session.*** Chair Benton brought the meeting back into regular session at 12:00 Noon. No items requiring action of the board were presented during Executive Session. Meeting was adjourned.

6.0 ADJOURNMENT

4.1 Adjournment: 12:01 PM

Respectfully submitted,
Juli Twidwell, NORCOR

Date

Bob Benton, NORCOR Board Chair

Date

Juli Twidwell, NORCOR